



Google Classroom



Dear Parents and Carers

In the event of a class or school closure, we have written a code of conduct to keep everyone safe, happy and learning online.

- The Google Meet code will be on the Google Classroom page.
- Only pupil accounts ending in @smaps.co.uk will be accepted into the Meet.
- **The chat function will be disabled for all sessions.**
- The meeting will be locked once the pupils have arrived.
- Pupils will be muted and will need to unmute themselves when they are asked to contribute.
- All lessons will be timetabled and have a minimum of three pupils attending. If three pupils do not attend, then the call will be cancelled. A member of SLT may join for a part of each call.
- All participants must wear suitable clothing, as should anyone else in the household whilst the lesson is taking place.
- The lesson must take place in a communal space and in the vicinity of an adult.
- Lessons will start at the designated time and will last 30 minutes.
- Language must always be professional and appropriate during lessons, including any family members that may pass in the background.
- The Google Meet will be an extension of the school classroom so behaviour and all school rules will apply.
- The pupils' behaviour is the responsibility of the adult at home.
- Please close all browsers and programmes before starting the lesson.
- Parents must share any concerns as soon as possible and directly with the school office via info@sma.rbkc.sch.uk
- At the end of the Google Meet, all pupils will end the call and the teacher will be the last person to leave.
- If the teacher's internet cuts out, please leave the call immediately.



Google Classroom

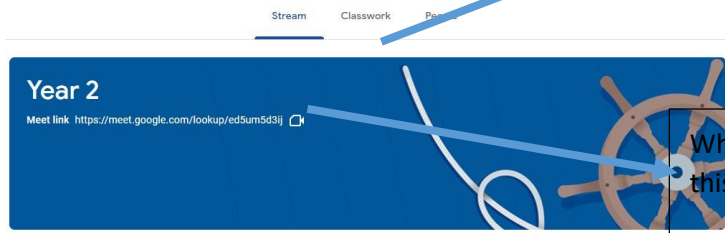


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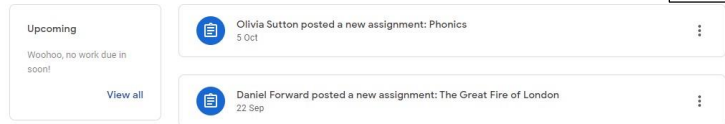


Click on your class to find assignments and Google Meet details

Click on 'Classwork' to view the learning that has been set by your teacher.



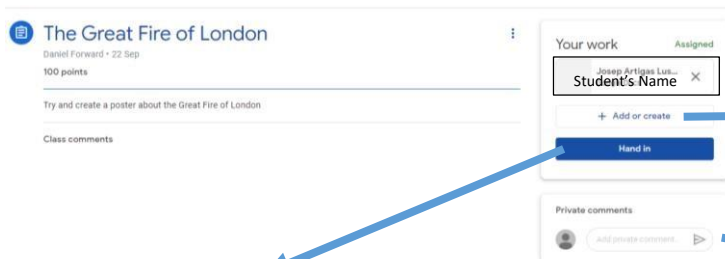
When your 'Google Meet' is timetabled, click on this link and it will take you to the meeting.



Under the day's heading, will be a link to all the resources and assignments. Click on the different subjects to open up the tasks and the lesson slides.



Some assignments will have a document for the children to edit or to type on. They can complete their work here and will receive feedback on each piece of learning



The class teacher might ask you to complete your work on paper and you can submit an image of your work. Click here and you will be able to upload a document.

Once you are ready, click the 'Hand in' button. This tells your teacher you have finished your learning. If you do want to make any changes after this, you will be able to 'Unsubmit'. All work needs to be submitted by 3:30pm on the day it was set.

If you have a comment for the teacher, please enter it into this box and click 'post'.



Closure Timetable for Year 1 and 2

<u>Time</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
9.15 – 9:45	Google Meet Maths	Google Meet Maths	Google Meet Maths	Google Meet Maths	Google Meet Maths
9.45 – 10.45	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity
10.45 – 11.15	Google Meet English	Google Meet English	Google Meet English	Google Meet English	Google Meet English
11.15 – 12.30	Time to complete English activity	Time to complete English activity	Time to complete English activity	Time to complete English activity	Time to complete English activity
12.30-1.00	Google Meet Phonics	Google Meet Phonics	Google Meet Phonics	Google Meet Phonics	Google Meet Phonics
1.00-2.00	Lunch				
2.00 – 2.30	Google Meet RE	Google Meet PSHE	Google Meet Science	Google Meet Geography/History	Complete phonics and reading comprehension task.
2.30-3.30	Complete phonics task and complete RE task	Complete phonics task and complete PSHE task	Complete phonics task and complete Science task	Complete phonics task and complete Geography/History task	Time for homework project. Complete music from Oak National Academy.
3.30	End of Day and pupils need to have submitted their work by this time.				

Children to take morning break when it is convenient. If children have any spare time, please ask your children to read independently.



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Closure Timetable for Year 3,4,5 and 6

<u>Time</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
8.45 – 9.15	Google Meet Maths	Google Meet Maths	Google Meet Maths	Google Meet Maths	Google Meet Maths
9.15 – 10.15	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity	Time to complete Mathematics activity
10.15- 10.45	Google Meet English	Google Meet English	Google Meet English	Google Meet English	Google Meet English
10.45 – 11.00	Break				
11.00 – 12.00	Time to complete English activity	Time to complete English activity	Time to complete English activity	Time to complete English activity	Time to complete English activity
12.00- 12.30	Google Meet Reading	Google Meet Reading	Google Meet Reading	Google Meet Reading	Google Meet Reading
12.30- 1.30	Lunch				
1.30-2.00	Google Meet RE	Google Meet PSHE	Google Meet Science	Google Meet Geography/History	Complete reading comprehension task. Time for homework project. Complete music from Oak National Academy.
2.00 – 3.30	Complete reading and RE tasks.	Complete reading and PSHE tasks.	Complete reading and Science tasks.	Complete reading and Geography/History tasks.	
3.30	End of Day and pupils need to have submitted their work by this time.				

If children have any spare time, please ask your children to read independently.